



DEPARTMENT OF THE NAVY

NAVAL AIR STATION

LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO

NASLEMINST 11000.3B
18400

15 SEP 1989

NAS LEMOORE INSTRUCTION 11000.3B

From: Commanding Officer, Naval Air Station, Lemoore

Subj: STORAGE OF EQUIPMENT/MATERIALS IN PUBLIC WORKS UTILITY SPACES

Ref: (a) NASLEMINST 4451.1

1. Purpose. To establish control over usage of Public Works mechanical and utilities spaces in facilities throughout the Station.

2. Cancellation. NASLEMINST 11000.3A

3. Background. Unauthorized encroachment of Public Works Department utility spaces/mechanical rooms has been discovered from time to time. Such encroachment includes storage of equipment and miscellaneous material and utilization of the spaces for other than intended purposes, especially within the hangars. This unauthorized use of mechanical rooms could cause a definite health and safety hazard when materials and equipment are stacked or placed haphazardly against electrical and telephone circuit panels, gas and steam lines, boilers, generators, etc.

4. Policy. It is the policy of this command that storage of materials and equipment within the Public Works mechanical and utility spaces of Station facilities shall not be accomplished without the specific approval of the Public Works Officer. In the event that a commanding officer or officer in charge of a tenant activity or NAS department head considers that he has an urgent requirement for additional storage space on a temporary basis, the Public Works Officer may approve certain limited storage within specifically designated areas of subject spaces. Any material/equipment located outside the approved designated areas will be called to the attention of the commanding officer, officer in charge, or department head and removed immediately. Any material/equipment not removed within five working days subsequent to notification will be removed by Public Works personnel and disposed of accordingly. Under no circumstance will the storage of flammable/combustible materials within the mechanical rooms and utility spaces ever be approved. Temporary storage of materials is allowed within the Supply Department warehouse. Reference (a) applies.

5. Action.

a. Commanding officers and officers in charge of tenant activities and NAS department heads will:

(1) Refrain from allowing subject storage to occur.

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(2) Submit a written request to the Public Works Officer if an urgent necessity exists for additional temporary storage in subject spaces.

(3) Remove all unauthorized materials/equipment when notified by the Public Works Officer.

b. The Public Works Officer will:

(1) Maintain control over utilization of subject spaces to ensure no unsafe or unhealthy conditions exist as determined by the Station Safety Officer and Fire Chief.

(2) Report any continuing violation of the policy stated herein to the Commanding Officer for further action.


DAVID M. GIST

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